# Foundation "Caucasus institute for Peace, Democracy and Development"

Statement of cash receipts and disbursements of the project #20140207

With accompanied Independent auditor's report

For the period from 1 August 2015 to 31 January 2016

Foundation "Caucasus Institute for Peace, Democracy and Development"

Statement of Cash Receipts and Disbursements

Project Number and Title: Project # 20140207 "Local Initiatives for Local Development"

For the period from 1 August 2015 to 31 January 2016

(In GEL)

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#### INDEPENDENT AUDITOR'S REPORT

To the management of Foundation "Caucasus Institute for Pease, Democracy and Development"

We have audited the accompanying Statement of Cash Receipts and disbursements of Caucasus Institute for Pease, Democracy and Development's (hereinafter - Organization) Project # 20140207 "Local Initiatives for Local Development" for the period from 1 August 2015 to 31 January 2016. The project is in accordance with the Agreement of Cooperation (Hereinafter - Agreement) enter into the Organization and bread for The World - Protestant Development Service (hereinafter - Brot) and summary of significant accounting policies and other explanatory information. The statement of cash receipts and disbursements has been prepared by management according to the policies disclosed in the note 5.2 (Accounting Policies).

# Management's responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this statement of cash receipts and disbursements in accordance with the cash receipts and disbursements basis of accounting; This includes determining that the cash receipts and disbursements basis of accounting is an acceptable basis for the preparation of the statement of cash receipts and disbursements under the circumstances, and for the such internal control as management determines is necessary to enable the preparation of the statement of cash receipts and disbursements that is free from material misstatement, whether due to fraud or error.

# Auditor's responsibility

Our responsibility is to express an opinion on the statement of cash receipts and disbursements based on our audit. We conducted our audit in accordance with international Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the statement of cash receipts and disbursements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement of cash receipts and disbursements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement of cash receipts and disbursements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the statement of cash receipts and disbursements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the statement of cash receipts and disbursements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Opinion

In our opinion, the Project #20140207 pertaining to the Agreement has been adhered to. The Project Funds have been used exclusively for the purpose of the Project in accordance with the Agreement (including Letter of Approval, the Schedules of Budgeted expenses and Sources of Income) on promoting the above mentioned Project. The statement of cash receipts and disbursements for the period from 1 August 2015 to 31 January 2016 is prepared, in all material respects, in accordance with Accounting Policies disclosed in the note 5.2.

# Basis of Accounting

Without modifying our opinion, we draw attention to the cash receipts and disbursements basis of accounting of the Organization. The statement of cash receipts and disbursements are prepared to provide information to Donors. As a result, the statement may not be suitable for another purpose.

**BDO LLC** 

28 March 2016

Tbilisi, Georgia

BDO LLC



Foundation "Caucasus Institute for Peace, Democracy and Development" Statement of Cash Receipts and Disbursements

Project Number and Title: Project # 20140207 "Local Initiatives for Local Development"

For the period from 1 August 2015 to 31 January 2016

(In GEL)

# 1. RECEIVED FUNDS IN THE PERIOD

	Budgeted Income (Receipts)		Actual Income (Receipts)		
	€ (EURO)	NC (GEL)	During reporting period NC	Prior period income NC	Total to date NC
Sources of Income	1	2	4	3	5
1. Non-EED funds:					
a) Partner's contribution	40,000	91,200	13,446	37,551	50,997
2. EED funds:	-			-	
a) Transfers	310,000	706,800	178,261	372,324	550,585
Total	350,000	798,000	191,707	409,875	601,582

Statement of cash receipts and disbursement including the notes are signed by:

31.03.2016

/Date/

Avto Jokhadže

**Executive Director** 

Lili Tetunashvili

Chief Accountant

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Foundation "Caucasus Institute for Peace, Democracy and Development"

Statement of Cash Receipts and Disbursements

Project Number and Title: Project # 20140207 "Local Initiatives for Local Development"

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(In GEL)

# 2. EXPENDITURES FOR THE PERIOD

	Budgeted Expenditure	xpenditure	A	ctual Expend	Actual Expenditure (Payments)	S)	
	Ų	Ų.	During report	During reporting period NC	Prior period N	Prior period expenditure NC	
	(EURO)	(GEL)	By financing partner	By other resources	By financing partner	By other resources	total to date NC
Budget heads	-	2	2	9	e	4	7
1. Personnel	207,000	471,960	97,612		219,349	3,777	320,738
1.1 Project Personnel	135,000	307,800	63,686	•	142,550		206,236
1.2 Administrative and Support Staff	72,000	164,160	33,926	•	76,799	3,777	114,502
2. Programme costs	84,000	191,520	11,010	•	84,318	2,118	97,446
2.1 Building capacity of local actors	35,000	79,800	٠	•	78,364	2,118	80,482
2.2 Implementing projects for improved livelihood	26,000	59,280	8,310	1.0	5,954		14,264
2.3 Documentation of best practices in local communities	23,000	52,440	2,700	## 2	)/•	10	2,700
3. Administrative Costs	45,000	102,600	5,103	13,446	31,404	31,656	81,609
Reserve	14,000	31,920	٠	•			•
Total	350,000	798,000	113,725	13,446	335,071	37,551	499,793

Statement of cash receipts and disbursement including the notes are signed by:

Avto Jokhadze

**Executive Director** 

L-Tetunashvili

Lili Tetunashvili

Chief Accountant

Foundation "Caucasus Institute for Peace, Democracy and Development"

Statement of Cash Receipts and Disbursements

Project Number and Title: Project # 20140207 "Local Initiatives for Local Development"

For the period from 1 August 2015 to 31 January 2016

(In GEL)

#### 3. BALANCE OF PROJECT FUNDS

	In GEL
1. Balance of Project Funds at start of reporting period	37,255
2. Add: Total income during the reporting period	191,707
3. Less: Total expenditure during the reporting period	(127,171)
4. Balance of Project Funds at the end of the period	101,791

#### 4. CASH STATUS

	In GEL
Cash at hand	
Cash at bank	91,428
Total cash balance*	91,428

#### Note:

\*Difference between balance of project funds at the end of the period and total cash balance (GEL10,363) was caused by payment which made for other project expenses from BROT bank account and which returned after third reporting period in February and March 2016.

Statement of cash receipts and disbursement including the notes are signed by:

31.03.2016

/Date/

Avto Jokhadze

**Executive Director** 

Lili Tetunashvili

Chief Accountan

Foundation "Caucasus Institute for Peace, Democracy and Development"

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#### 5. NOTES TO FINANCIAL STATEMENT

#### 5.1 Organization

The Foundation "Caucasus Institute for Peace, Democracy and Development" - public union of citizens is registered by the Ministry of Justice of Georgia on August 7, 1992. On November 6, 1998 the Union was re-registered by the Ministry of Justice and granted the status of fund. The basic principle of the Foundation is to introduce, support and develop democratic values in Georgia. The Foundation implements its activity through the grants received from international donor organizations.

# 5.2 Accounting policies

#### Operating and Presentation Currency

For the Foundation "Caucasus Institute for Pease, Democracy and Development" the presentation currency is Georgian official currency (GEL). Transactions generally are presented in GEL. Funds received from the donor are in EURO and are converted in GEL under the exchange rate of service bank at the date of transactions.

#### Revenues and expenditures

The project is funded under the donor's contributions. Grant funds are recognized as income in compliance with transfers made by the donor.

Expenditures incurred by the Organization in the framework of the project are recognized on the cash basis.